

Meeting Minutes

Type of Meeting: Bergen WIB Full Board
Date: January 9, 2013
Attendees: See attendance sheet
Distributed: Agenda, Minutes, School Temporary Suspension List 1/29/13, SETC Governance Committee Report 11/29/12, Teaneck Women Train and Work WIB Input Questionnaire, Accrued Expense & Obligation Report FY2013 PY2012 7/1/12 thru 6/30/13 as of 11/30/12, ITA & OJT Budget/Contacts Chart, Dashboard Performance Chart, One Stop Information Packet (Budget/Funding Allocation Grant, Performance Indicators, Propose College ITA), Sample Updated ITA Agreement

The regular meeting of the Bergen WIB was called to order at 9:05 on January 9, 2013 in the Bergen County Technical School Auditorium by Jim Black. A motion by Corethia Oates, seconded by Randy Guthrie, to approve the minutes of the previous regular meeting, as distributed, was carried.

- Introductions took place
- Jim Black introduced Simon Sinek's Start with Why video
- Steve Blumenthal raised questions about the WIB bylaws and officer term limits; request was made to discuss at next board meeting
- Vice Chair Report - Randy Guthrie
 - Executive Committees draft of the Board's 2013 Initiatives and Goals; will be sent to full board for review once approved; committees will be asked to focus their goals around them
 - One Stop assessment is coming to a close and will have recommendations to streamline operations; will be published to DOL
 - Focus this year on building better relations with County Officials
- One Stop Director Report – Greg Janz
 - See One Stop Information Packet for briefing on One Stop activities
 - NEG funding, 71 individuals referred, 28 have been employed, some quit, moving forward; towns concerned with unemployment rate; still reaching out to towns
 - Increased focus on OJTs; should reach 50 by July 1st
 - Meeting weekly with Dimitri Miaoulis to develop One Stop Assessment
 - Meeting with new Finance Chair, George Charne, end of January
 - Coordinated with County on November Job Fair
- One Stop Committee Report – Dimitri Miaoulis
 - One Stop Assessment progress report
- Business Development Committee Report – Lou Weiss
 - Setting 2013 strategies; main focus is outreach to community and businesses to educate on services and incentives
 - Will feature business success stories in newsletter
 - Looking to recruit high level business people to our committee ; don't have to be board member to be on committee
 - Will be requesting One Stop Committee to report regularly how many people are hired and placed
 - Discussion started on disconnect between skills and jobs (skill gap)
- Marketing Committee Report – Annette Freund
 - Review of website updates, branding guidelines, and phase II items
 - Developed 2012 Annual Report, Trifold Brochure, and success stories
 - Will be developing a press kit
 - Focusing on media outreach and taking our value to the public
- Literacy Committee Report – Walter Hecht

- Reported on new funds being used for additional program at Ciarco
- Discussed status of GED testing in County and impact on future testing changes
- Veterans Committee Report – Martin Devaney
 - In process of taking shared information to develop project plan; will share at next board meeting
 - 2013 goals include workshops to help vets translate skills from military to civilian language
- WIB Director Report – Tammy Molinelli
 - Reentry committee review of License Restoration and Expungement Projects, and Federal Bonding Program
 - Discussion/Q&A session started about stigmas/stereotypes, barriers to employment, employer concerns, legislation, current law, and protections for various populations
 - In process of reaching out to each board member and meeting with Chairs
 - Met with 15 new businesses and referred them to the One Stop
 - Update on WIB relocation to One Stop
 - Update on WIB Board Member appointment status
 - Help new Board Member Orientation; full Board reorientation has to be rescheduled due to hurricane
 - Will start on 3-5 year plan once 2013 Initiatives and Goals are approved
 - Focusing in community and business outreach
 - Bergen WIB chosen by State Youth representative to develop and implement innovative youth pilot program with Shannon Lazare, our new YIC Chair
- WIB Chair Report – Jim Black
 - Reviewed points brought up during meeting; including officer term limits, elections, and bylaws
 - Looking to create more dialog at meetings instead of listening to committee reports
 - Reviewed SETC Governance Committee Report
 - State will be putting out RFP for One Stop assessments
 - Board Member appointment status; LEO approved all; some taken 2 years; going to Freeholders next
- Announcements
 - Claire Scarano requested input on questionnaire

Action Items		
Action	Assigned To	Due Date
Review ITA School Temporary Suspension List. To be discussed next meeting.	Full Board	4/9/13
Add officer term limits and elections to next agenda	Executive Board and Staff	4/9/13

Adjournment: A motion by Corethia Oates, seconded by Vince D’Elia to adjourn the meeting was made. Meeting was adjourned at 11:19am by Jim Black. The next general meeting will be at 8:00am on April 9, 2013 at Commerce and Industry of New Jersey (CIANJ) headquarters located at 61 South Paramus Rd., Paramus (Mack Centre IV).