

# Bergen County Workforce Investment Board

60 State Street, Room 200B, Hackensack, NJ 07601 (201) 343-8830 | www.bergenwib.org

# **Meeting Minutes**

Type of Meeting: Bergen WIB Full Board Location: County Building, Room 2E

Date: April 8, 2014, 8:30am-10:30am Address: 1 Bergen County Plaza, Hackensack, NJ 07601

Attendees: See attendance sheet

Distributed: Agenda; Minutes, Event Flyers, Copy of The Record Article "Advocates for Disabled Adults of Needs", WIA

Budget as of 2/28/2014, 2014 TANF Participation Rate Chart, Proposed Goals for 2014 Assistance from WIB,

Resolutions 2014-01, 2014-02, and 2014-03, SETC WIB Certification Recommendations for 2014, WIB

Binders

### > Meeting Opening

- The meeting of the Bergen Workforce Investment Board ("WIB") was called to order at 8:40am on April 8, 2014 in Room 2E of the County Building by C. Oates.
- C. Oates led the Pledge of Allegiance.
- Members answered the roll call. A quorum was present and the meeting convened.
- Introductions took place and new members were welcomed.
- The Open Public Meetings Act notice was given by C. Oates.
- The acceptance of the minutes from the previous meeting was debated. A motion made by T. Eastwick, seconded by J. Linter, to table the acceptance of the minutes until the next meeting was carried. P. Wills, M. Bocchieri, D. Fredericks, C. Oates, and G. Charne abstained.

### > SETC Update

C. Oates gave a status update on WIB recertification. Bergen was one of four New Jersey WIB's that received a conditional recertification. The Bergen WIB must have the MOU between the WIB and the One-Stop Partners and the MOU between the WIB and the LEO approved, signed, and delivered to the SETC by May 15, 2014 to receive recertification. Discussion on WIB Board review and approval of the MOU's ensued. The discussion was tabled until the next meeting. C. Oates recommended that a Special Meeting be held to discuss and approve outstanding items.

### > Bergen County Job Fair

G. Janz reported on the follow-up data collected from the Bergen County Job Fair held on March 19, 2014. The Board suggested that for future job fairs, the number of full-time and part-time openings available be collected. The Board also suggested that data be collected from employers on what skill sets they see missing. G. Janz will share the Board's suggestions with the County's Job Fair Committee.

### > 2014 WIB Board Officer Election

- Each candidate gave a two-minute statement to the Board.
- The ballot and election procedures were reviewed with the Board.
- The ballots were distributed to each Board Member and then collected.
- The Board recessed while the ballots were tallied by the Nominating Committee.
- The tally report results were announced by the Nominating Chair, P. Goldfarb. S. Blumenthal was elected to Chair for the July 1, 2014 to June 30, 2016 term and he accepted. M. Devaney was elected Vice-Chair for the July 1, 2014 to June 30, 2016 term and he accepted.

## > One-Stop Finance Committee Report

- G. Charne reviewed the two resolutions presented for Board approval for the transfer of funds between WIA programs.
- The Board voted and unanimously approved the following resolutions.

Respectfully submitted by: Carol Polack 04/30/14

- RESOLUTION 2014-02, RESOLVED: Transfer of \$325,000 of WIA funds from Adult-ITA to Adult/Dislocated Worker
- RESOLUTION 2014-03, RESOLVED: Transfer of \$80,000 of WIA funds from Adult-ITA to Adult/Dislocated Worker
- The WIA budget as of 02/28/2014 was reviewed.
- The TANF participation rate was reviewed.
- The proposed One-Stop Finance Committee goals were reviewed.
- Improvements in the RFP's, including implementation benchmarks, was discussed.
- G. Janz presented a request for Board assistance to promote the OJT program.

### Committee Reports

- C. Forster gave the Literacy Committee report. The Committee has reviewed its goals which included a literacy event, increase and diversity of committee members, provider assessments, development of white papers, and enhancing the literacy section of the WIB website.
- J. Thebery gave the Disabilities Committee report. The Committee is going to enhance the WIB's ability to educate
  employers on the benefits of hiring individuals with disabilities and is looking into grants to help fund initiatives.
- S. Lazare gave the Youth Investment Council report. In-School and Out-of-School reports were given and the updates to
  the RFP were reviewed. The Council is developing a matrix to identify existing youth services and identifying additional
  Council members. A synopsis on the High School Equivalency changes was given. An update on the State's Shared
  Youth Vision was given.
- T. Molinelli offered to submit the Executive Director report in writing, so that the Board could move onto the Bylaws Task Force report.
- G. Ginsberg gave the Bylaws Task Force report. The efforts of the Task Force resulted in an amended bylaws draft that has been presented for approval. ARTICLE IX has been reserved pending additional information. The critical importance of ARTICLE IX: INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS was discussed. The possible necessity and the ability for the WIB to purchase supplemental insurance was discussed. The floor was opened for the Task Force to take questions. A motion by A. DeGiulio, seconded by P. Goldfarb, to table the approval of the amended bylaws until all issues have been resolved was carried. S. Blumenthal opposed.

#### **▶** Resolution 2014-01

Resolution 2014-01 authorizing the designation of private non-profit entities as business representatives was tabled until
the next meeting.

### > Public Comments

No public comments were given.

#### Adjournment

A motion made by J. Thebery, seconded by J. Linter, to adjourn the meeting at 10:55am was carried. The next regular meeting will be at 8:30am on July 8, 2014 at One Bergen County Plaza, Room 2E in Hackensack.