

Bergen County Workforce Investment Board

60 State Street, Room 200, Hackensack, NJ 07601 (201) 343-8830 | www.bergenwib.org

Meeting Minutes

Type of Meeting: Bergen WIB Full Board Location: County Building, Room 2E

Date: July 8, 2014, 8:30am-10:30am Address: 1 Bergen County Plaza, Hackensack, NJ 07601

Attendees: See attached attendance sheet

Meeting Opening

Roll call was taken by C. Polack.

- A quorum being present, S. Blumenthal called the meeting to order at 8:40am.
- S. Blumenthal led the Pledge of Allegiance.
- The Open Public Meetings Act Notice was read by S. Blumenthal.

Chairperson's Report

S. Blumenthal thanked C. Oates, past Chairperson, for her hard work and dedication. Interim Officers were announced as G. Charne, Treasurer and M. Talamo, Secretary. It was announced that C. Forster resigned from the Board and as Literacy Committee Chair because of an occupational change. S. Blumenthal shared his vision and goals for the Board including having Board Members more involved in committees, having each Committee Chair prepare a business plan based on the Committee Charters and the Local Plan, having each Committee Chair select a Vice Chair, and providing better communications to the Board through committee and staff presentations.

Amended Bylaws

- T. Molinelli stated that the Bylaws have been worked on for the past 18 months and includes input from multiple
 committees, several individuals, and Board reviews. It was explained that the Bylaws are ready to be voted on with the
 exception of Article IX: INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS, which is
 reserved pending more information.
- The Board inquired about insurance coverage, obtaining a copy of the full insurance policy, and WIB legal representation. S. Blumenthal stated that he met with Peter Incardone and a request for WIB legal counsel was part of that discussion. P. Incardone is determining if the County or Bergen County Technical Schools can designate someone from their respective legal counsel to represent the WIB. S. Blumenthal recommended that if a determination is not received within the time frame promised, or if legal counsel cannot be supplied through either entity, that funds be built into the 2014-2015 budget before the end of August, in case the WIB needs to retain its own counsel. A motion made by G. Charne and seconded by L. Weiss to grant but not compel, the Chairperson authority on behalf of the WIB to proceed in retaining its own legal counsel if it is an allowable cost, and one cannot be provided through the County or Bergen County Technical Schools, was carried.
- T. Molinelli read the letter to the Board from Bergen Risk Managers, dated April 23, 2014, in regard to Employees, Officers, Officials and Board Members as Insureds. After discussion, the Board determined more clarification and the full policy is still needed. It was suggested that a hold harmless agreement may also be needed.
- The importance of passing the Bylaws was discussed. A motion made by K. Walsh, seconded by J. Jacobson, to approve the Bylaws, excluding Article IX, as presented to the Board, was unanimously carried. G. Drummond abstained.

Consent Agenda

- T. Molinelli explained and recommended the use of a consent agenda, and reviewed the Consent Agenda Policy. A motion was made by E. Denk, seconded by P. Goldfarb, to approve Resolution No. 2014-07, adopting a Consent Agenda Policy for WIB meetings. The motion was unanimously carried without abstentions.
- S. Blumenthal introduced the Consent Agenda items. No items were removed. A roll call vote was had and the consent agenda items were unanimously approved.

	Cons	ent Agenda	
Item No.	Subject		
1	Title: Meeting Minutes Summary: Approve meeting minutes from the January 14, 2014 Board meeting as distributed.		
2	Title: Meeting Minutes Summary: Approve meeting minutes from the April 8, 2014 Board meeting as distributed.		
3	Title: Resolution No. 2014-09 Summary: A resolution to approve the Bergen WIB Three Year Strategic Plan 2014-2017 (v10) as amended as per feedback received and distributed.		
4	Title: Resolution No. 2014-10 Summary: A resolution to approve the following committee charters as developed by the Committees and distributed to the Board. - Business Development Committee Charter - Disabilities Committee Charter - Literacy Committee Charter - One-Stop Committee Charter - Youth Investment Council Charter - Executive Committee Charter		
5	Title: Resolution No. 2014-04 Summary: A resolution accepting special state and federal funds, authorizing Greg Janz to administer it, and authorizing the Bergen County Technical Schools, as the fiscal and administrative agent, to execute and deliver any necessary contracts and reports as directed by the approved budget, and on behalf of the Board.		
	Funding Source	Program Description	Total Grant
	New Jersey Department of Labor July 1, 2014– June 30, 2015	WIA Adult WIA Dislocated Worker Total	\$1,541,522.00 \$2,162,531.00 \$3,704,053.00
6	Title: Resolution No. 2014-05 Summary: A resolution accepting special state and federal funds, authorizing Greg Janz to administer it, and authorizing the Bergen County Technical Schools, as the fiscal and administrative agent, to execute and deliver any necessary contracts and reports as directed by the approved budget, and on behalf of the Board.		
	Funding Source	Program Description	Total Grant
	New Jersey Department of Labor April 1, 2014– June 30, 2015	WIA Youth	\$ 1,481,566.00
7	Title: Resolution No. 2014-06 Summary: A resolution accepting special state and federal funds, authorizing Greg Janz to administer it, and authorizing the Bergen County Technical Schools, as the fiscal and administrative agent, to execute and deliver any necessary contracts and reports as directed by the approved budget, and on behalf of the Board.		
	Funding Source	Program Description	Total Grant
	New Jersey Department of Labor July 1, 2014– June 30, 2015	WorkFirst New Jersey (WFNJ)	\$ 1,631,715.00
8	Title: Resolution No. 2014-08 Summary: A resolution to approve and adopt the Co		

Committee, Council, and Staff Reports

- L. Weiss gave the Business Development Committee report.
- K. Walsh gave the Disabilities Committee report.
- T. Molinelli announced that W. Hecht has agreed to Chair the next Literacy Committee meeting.
- G. Bizzarro gave the One-Stop Committee Report.
- S. Lazare gave the Youth Investment Council report.
- It was explained that the applicable law requires Youth Investment Council (YIC) Members and Chair be appointed by the WIB, and ratified by the County Executive. All other committee members are appointed by the WIB Officers.
 Resolution No. 2014-11 was read. A motion by P. Goldfarb, seconded by S. Blumenthal, to approve Resolution No. 2014-11, appointing the members of the Youth Investment Council, was unanimously carried. L. Bartlett, G. Charne, M. Devaney, and G. Janz abstained.
- G. Charne gave the Treasurer's report.
- T. Molinelli gave the Executive Directors report.

Old Business

- The Board discussed the Memorandum of Understanding (MOU) development and approval process. The Board unanimously granted the One-Stop Committee authority to review, negotiate, amend, and approve the One-Stop Partners MOU, and the Executive Committee authority to review, negotiate, amend, and approve the Local Elected Official (LEO) MOU. The Board unanimously required the Chairs of the One-Stop and Executive Committees to make regular reports to the Board on the status of the MOU's.
- Resolution No. 2014-01, authorizing the designation of private non-profits as business representatives was tabled.

New Business

No new business was presented.

Public Comments

No public comments were given.

> Adjournment

 A motion made by M. Peters, seconded by E. Denk, to adjourn the meeting was carried. The next regular meeting will be at 8:30am on October 14, 2014 at One Bergen County Plaza, Room 2E in Hackensack.