

**Committee:** Full Board Regular Meeting

**Location:** Bergen Community College

**Date:** April 12, 2016

**Address:** 400 Paramus Rd. Paramus, NJ

**Attendees:**

| Board Members (Alternates)                      | Organization  | 12-Jan | 12-Apr | 12-July | 11-Oct | 2016 Total |
|---|---|--------|--------|---------|--------|------------|
| Lynn Bartlett                                   | Housing Authority of B.C.                               | X      |        |         |        |            |
| Maxine Becker, (Gilda Escobar)                  | Division of Vocational Rehabilitation                   | X      | X      |         |        |            |
| Steve Blumenthal                                | MBAF CPAs, LLC.   |        | X      |         |        |            |
| Marc Bocchieri                                  | Verizon   |        |        |         |        |            |
| Robert Calocino                                 | B.C. Board of Social Services                           | X      | X      |         |        |            |
| George Charne                                   | The Hunter Group  |        | X      |         |        |            |
| Joanne Cimiluca                                 | B.C. Div. of Economic Development                       |        |        |         |        |            |
| Dr. Allan DeGiulio (Figen Tabakci)              | Greater Bergen Community Action, Inc.                   | X      | X      |         |        |            |
| Etta Denk                                       | Bank of America   | X      |        |         |        |            |
| Martin Devaney                                  | Crestron  | X      | X      |         |        |            |
| Thomas Eastwick                                 | Eastwick College  | X      | X      |         |        |            |
| Lori Friedman                                   | Goodwill Industries of Greater NY and Northern NJ, Inc. | X      | X      |         |        |            |
| Patti Goldfarb                                  | Employee Benefits Advisors Group                        | X      | X      |         |        |            |
| Walter Hecht                                    | WCH7 Consulting   | X      | X      |         |        |            |
| Dave Hollenbeck                                 | PSE&G   |        | X      |         |        |            |
| Jayne Jacobson                                  | SCORE   |        | X      |         |        |            |
| Greg Janz (Donna Todd)                          | B.C. One Stop Career Center                             | X      |        |         |        |            |
| Lorraine Joewono                                | B.C. Division of Senior Services                        | X      | X      |         |        |            |
| Tedd Kochman                                    | Little Mendelson, P.C.                                  | X      |        |         |        |            |
| Shannon Lazare                                  | M&T Bank  | X      |        |         |        |            |
| Dr. Howard Lerner (John Susino)                 | B.C. Technical Schools & Special Services               | X      |        |         |        |            |
| Jane Linter                                     | B.C. Dept. of Human Services                            | X      |        |         |        |            |
| Jackie Lue Raia                                 | NJ Sharing Network Foundation                           | X      | X      |         |        |            |
| Amanda Missey                                   | Bergen Volunteer Medical Initiative                     |        | X      |         |        |            |
| Vincent Morelli                                 | AFLAC   | X      |        |         |        |            |
| Norah Peck (Sharon Rosario)                     | NJ Dept. of Education                                   |        |        |         |        |            |
| Dr. Anne Prisco (Michael Szarek)                | Felician College  |        | X      |         |        |            |
| Dan Ritson                                      | Wasch & Ritson, LLC                                     | X      | X      |         |        |            |
| Treva Spencer-Dupree                            | SUEZ  | X      |        |         |        |            |
| Michele Talamo                                  | H.R. Consultant   | X      | X      |         |        |            |
| Freeholder Steve Tanelli (Freeholder Tracy Zur) | Board of Chosen Freeholders                             | X      | X      |         |        |            |
| County Executive James Tedesco (Marc Shrieks)   | County of Bergen  | X      | X      |         |        |            |
| Jim Thebery                                     | B.C. Disabilities Services                              | X      |        |         |        |            |
| Paul Thomasset                                  | Morgan Stanley  |        | X      |         |        |            |
| Vince Vicari                                    | Bergen Small Business Development Center                | X      | X      |         |        |            |
| Kathy Walsh                                     | Arc of Bergen/Passaic                                   | X      | X      |         |        |            |
| Dr. Kay Walter (Christine Gillespie)            | Bergen Community College                                | X      | X      |         |        |            |

# Meeting Minutes

|   |  |   |   |  |  |
|---|--|---|---|--|--|
| Lou Weiss   | WFM Project & Construction Assoc. LLC. | X |   |  |  |
| Patrick Welton (Joseph Horowitz)                    | Marriott Residence Inn                 |   | X |  |  |
| Paula Wills   | NJDOL State Employment Services        | X | X |  |  |
| <b>Standing Guests &amp; Resources (Non-Voting)</b> |  |   |   |  |  |
| Gerald Carrol                                       | B.C. Technical Schools                 | X |   |  |  |
| John Fugazzie                                       | Hudson WDB                             | X | X |  |  |
| Gerri Koch  | Felician University                    | X |   |  |  |
| Brian Maher   | Berkeley College                       | X |   |  |  |
| Tammy Molinelli                                     | WDB                                    | X | X |  |  |
| Carol Polack  | WDB                                    | X | X |  |  |
| Donna Robertson-Jackson                             | Fairleigh Dickinson University         | X |   |  |  |
| Claire Scarano                                      | TW2                                    | X | X |  |  |
| Victoria Tahhan                                     | WDB                                    | X | X |  |  |
| Jaci Teune  | RTWNN                                  | X | X |  |  |

**Also in attendance:** Karen Blumenthal, Dale Favia, Dawn Monaco, and Maryann Cavallo, and Yuka Yamada

| Meeting Action Items |   |                    |
|----------------------|---|--------------------|
| No.                  | Action  | Assigned To        |
| 1.                   | Labor Market Summary                          | One-Stop/WDB staff |
| 2.                   | Provide metrics for Conover and Learning Link | One-Stop/WDB staff |

- **Meeting Opening.** S. Blumenthal called the meeting to order at 8:45am. The Board and its guests were led in the Pledge of Allegiance. C. Polack recited the open public meeting act statement. Introductions took place. S. Blumenthal welcomed our newly appointed Board members and looks forward to their contributions.
- **Roll Call for Quorum.** Roll Call taken by V. Tahhan – Quorum Present
- **Elections.** Dr. DeGiulio asked V. Vicari, T. Eastwick, and C. Polack to perform the duties of election tellers. The ballots were distributed, collected, and tallied. V. Vicari reported the outcome of the Board elections. Dr. DeGiulio was elected as the new Chairperson, and M. Bocchieri was elected the Vice-Chairperson, of the Board. S. Blumenthal stated that the newly elected Board officers shall assume office on July 1<sup>st</sup>, 2016.

| Election Vote Tally: |                                    |   |                                  |   |                                  |
|----------------------|------------------------------------|---|----------------------------------|---|----------------------------------|
|                      | Lynn Bartlett                      | A | Dave Hollenbeck                  | A | Treva Spencer-Dupree             |
| A                    | Maxine Becker (Gilda Escobar)      | A | Jayne Jacobson                   | A | Michele Talamo                   |
| A                    | Steven Blumenthal                  | A | Greg Janz (Donna Todd*)          |   | Steve Tanelli (Tracy Zur)        |
|                      | Mark Bocchieri                     | A | Lorraine Joewono                 | A | James Tedesco (Marc Schrieks)    |
| A                    | Robert Calocino                    |   | Tedd Kochman                     |   | Jim Thebery                      |
| A                    | George Charne                      |   | Shannon Lazare                   | A | Paul Thomasset                   |
|                      | Joanne Cimiluca                    |   | Dr. Howard Lerner (John Susino)  | A | Vince Vicari                     |
| A                    | Dr. Allan DeGiulio (Figen Tabakci) |   | Jane Linter                      | A | Kathy Walsh                      |
|                      | Etta Denk                          | A | Jackie Lue Raia                  | A | Dr. Kaye Walter (C. Gillespie)   |
| A                    | Martin Devaney                     | A | Amanda Missey                    |   | Lou Weiss                        |
| A                    | Thomas Eastwick                    |   | Vincent Morelli                  | T | Patrick Welton (Joseph Horowitz) |
| A                    | Lori Friedman                      |   | Norah Peck (Sharon Rosario)      | A | Paula Wills                      |
| A                    | Patrice Goldfarb                   | A | Dr. Anne Prisco (Michael Szarek) |   |                                  |
| A                    | Walter Hecht                       | A | Dan Ritson                       |   |                                  |

\* Alternate/proxy member; Legend: Aye (A), Nay (N), Abstain (T), Absent (Blank/None)

- **Guest Presentation.** Freeholder Zur and K. Walsh presented the Board with an overview of the Project SEARCH program. Bergen County's Workforce Development Board is the first workforce board in the country to pilot a Project SEARCH program. There are twenty-four positions available for students at two different host sites, and more information can be found on the WDB's website at [bergenworkforce.org](http://bergenworkforce.org). K. Walsh invited the board to consider hiring some of the students that do not receive employment offers from the host sites. Dr. DeGiulio asked if the program needed more host sites. Freeholder Zur answered that additional host sites are always welcomed to participate in Project SEARCH. Freeholder Zur will be traveling to chambers of commerce and rotary clubs to promote Project SEARCH and debut the WDB's new disability video. Many thanks were given to WDB's intern, Y. Yamada, for her noteworthy effort in editing the video. The Board was shown a draft of the video and asked to provide feedback. Some of the suggestions presented were to show the locations of the businesses, provide a wider array of job tasks, to change the word "workflow" to "workforce" (min 1:11), and to show a wider range of disabilities, such as hearing impaired or immobile employees.
- **Approval of Consent Agenda.** On a motion made by W. Hecht, seconded by Dr. DeGiulio, for the following resolutions were approved:

| No. | Res. No. | Subject                                  | Amount/Summary   |
|-----|----------|--|--|
| 1   | 2016-05  | Approval of Minutes: January 12, 2016    | Approve the minutes of the previous meeting as distributed.                        |
| 2   | 2016-06  | Acceptance of WDB Reports                | Accept quarterly reports of the Board (Committees, Councils, Officers, and Staff). |
| 3   | 2016-07  | Acceptance of BCTS Reports & Resolutions | Acknowledge receipt of BCTS oversight resolutions.                                 |

by following roll call vote:

| Roll call:   |                                    |   |                                  |   |                                  |
|--|------------------------------------|---|----------------------------------|---|----------------------------------|
|  | Lynn Bartlett                      | A | Dave Hollenbeck                  | A | Treva Spencer-Dupree             |
| A  | Maxine Becker (Gilda Escobar)      | A | Jayne Jacobson                   | A | Michele Talamo                   |
| A  | Steven Blumenthal                  | A | Greg Janz (Donna Todd)           |   | Steve Tanelli (Tracy Zur)        |
|  | Mark Bocchieri                     | A | Lorraine Joewono                 | A | James Tedesco (Marc Schrieks)    |
| A  | Robert Calocino                    |   | Tedd Kochman                     |   | Jim Thebery                      |
| A  | George Charne                      |   | Shannon Lazare                   | A | Paul Thomasset                   |
|  | Joanne Cimiluca                    |   | Dr. Howard Lerner (John Susino)  | A | Vince Vicari                     |
| A  | Dr. Allan DeGiulio (Figen Tabakci) |   | Jane Linter                      | A | Kathy Walsh                      |
|  | Etta Denk                          | A | Jackie Lue Raia                  | A | Dr. Kaye Walter (C. Gillespie)   |
| A  | Martin Devaney                     | A | Amanda Missey                    |   | Lou Weiss                        |
| A  | Thomas Eastwick                    |   | Vincent Morelli                  | A | Patrick Welton (Joseph Horowitz) |
| A  | Lori Friedman                      |   | Norah Peck (Sharon Rosario)      | A | Paula Wills                      |
| A  | Patrice Goldfarb                   | A | Dr. Anne Prisco (Michael Szarek) |   |                                  |
| A  | Walter Hecht                       | A | Dan Ritson                       |   |                                  |
| * Alternate/proxy member; Legend: Aye (A), Nay (N), Abstain (T), Absent (Blank/None) |                                    |   |                                  |   |                                  |

- **Ratification of WFNJ RFP Awards (Res. 2016-08).** A motion made by K. Walsh, seconded by M. Schrieks, to approve Resolution 2016-08, unanimously passed.

by following roll call vote:

| Roll call: |                               |   |                                 |   |                               |
|------------|-------------------------------|---|---------------------------------|---|-------------------------------|
|            | Lynn Bartlett                 | A | Dave Hollenbeck                 | A | Treva Spencer-Dupree          |
| A          | Maxine Becker (Gilda Escobar) | A | Jayne Jacobson                  | A | Michele Talamo                |
| A          | Steven Blumenthal             | A | Greg Janz (Donna Todd)          |   | Steve Tanelli (Tracy Zur)     |
|            | Mark Bocchieri                | A | Lorraine Joewono                | A | James Tedesco (Marc Schrieks) |
| A          | Robert Calocino               |   | Tedd Kochman                    |   | Jim Thebery                   |
| A          | George Charne                 |   | Shannon Lazare                  | A | Paul Thomasset                |
|            | Joanne Cimiluca               |   | Dr. Howard Lerner (John Susino) | A | Vince Vicari                  |

|  |                                    |   |                                  |   |                                  |
|--|------------------------------------|---|----------------------------------|---|----------------------------------|
| A  | Dr. Allan DeGiulio (Figen Tabakci) |   | Jane Linter                      | A | Kathy Walsh                      |
|  | Etta Denk                          | A | Jackie Lue Raia                  | A | Dr. Kaye Walter (C. Gillespie)   |
| A  | Martin Devaney                     | A | Amanda Missey                    |   | Lou Weiss                        |
| A  | Thomas Eastwick                    |   | Vincent Morelli                  | A | Patrick Welton (Joseph Horowitz) |
| A  | Lori Friedman                      |   | Norah Peck (Sharon Rosario)      | A | Paula Wills                      |
| A  | Patrice Goldfarb                   | A | Dr. Anne Prisco (Michael Szarek) |   |                                  |
| A  | Walter Hecht                       | A | Dan Ritson                       |   |                                  |
| * Alternate/proxy member; Legend: Aye (A), Nay (N), Abstain (T), Absent (Blank/None) |                                    |   |                                  |   |                                  |

- **Annual Board Self-Assessment.** The WDB will be distributing the annual board self-assessment by the July board meeting.
- **Executive Director Report.** T. Molinelli reported that the WDB's recertification process was underway and nearly completed. The Youth Plan has been submitted to the SETC for review and any feedback received will be shared with the Board. There is an on-going collaboration between the ten counties through North Jersey Partners and a regional strategic plan is being developed. Moreover, with many exciting programs and initiatives in progress, there is a deliberate focus on outreach and marketing. Please see the attached Executive Director report for more information.
- **One-Stop Director Report.** D. Todd provided an overview of the One-Stop Director's report. Currently, the One-Stop is focusing on complying with new WIOA regulations. The Conover soft skills program is on track and has provided much needed training for many prospective employees. P. Wills provided the Board with an overview of the new regulations, effective May 1<sup>st</sup>, 2016, affecting the Able-Bodied Adults Without Dependents (ABAWDs) population. Please see the attached One-Stop Director report for more information. M. Talamo asked P. Goldfarb, Chairperson of the One-Stop Committee, if the Board could see metrics on the soft-skill training program, Conover.
- **Treasurer's Report.** G. Charne presented the Treasurer's report, attached hereto.
- **Committee Reports.** All available committee reports, attached hereto.
- **Old Business.** No old business arising from the minutes.
- **New Business.** W. Hecht would like more labor market summaries presented at Board meetings.
- **Public Comment and Non-Agenda Items.** L. Friedman presented Goodwill's Supervisory Skills Training program. Please see attached flyer for more information. S. Sroka invited the Board to the WDB's Literacy Roundtable being held on Thursday, June 9<sup>th</sup>, 2016, at the Ciarco Learning Center in Hackensack. T. Molinelli invited the members to attend the Department of Labor's "Career Connections" training, being held on Tuesday, May 10<sup>th</sup>, at the Bergen One-Stop Career Center, in Room 101-A. Attendees can choose from either 11:00 am or 1:00 pm timeslots. Any interested parties may contact V. Tahhan for more information. Next Board meeting scheduled for Tuesday, July 12th, 2016, at 8:30am, in Room-TEC-128 at Bergen Community College.
- **Adjournment.** A motion to adjourn the meeting, was made by M. Schrieks, and seconded by P. Thomasset, unanimously passed. Meeting was adjourned at 10:30am.