

Meeting Minutes

Committee: Full Board Regular Meeting

Date: October 10th, 2016

Attendees:

Location: Bergen Community College

Address: 400 Paramus Rd. Paramus, NJ

Board Members (Alternates)	Organization	12-Jan	12-Apr	12-July	11-Oct	2016 Total
Lynn Bartlett	Housing Authority of B.C.	X			X	2
Maxine Becker (Gilda Escobar)	Division of Vocational Rehabilitation	X	X	X		3
Steve Blumenthal	MBAF CPAs, LLC.		X		X	2
Marc Bocchieri	Verizon			X		1
Robert Calocino	B.C. Board of Social Services	X	X			2
George Charne	The Hunter Group		X	X	X	3
Joanne Cimiluca	B.C. Div. of Economic Development			X	X	2
Dr. Allan DeGiulio (Figen Tabakci)	Greater Bergen Community Action, Inc.	X	X	X	X	4
Etta Denk	Bank of America	X				1
Martin Devaney	Crestron	X	X			2
Thomas Eastwick	Eastwick College	X	X	X	X	4
Lori Friedman	Goodwill Industries of Greater NY and Northern NJ, Inc.	X	X	X	X	4
Patti Goldfarb	Employee Benefits Advisors Group	X	X	X	X	4
Walter Hecht	WCH7 Consulting	X	X	X	X	4
Dave Hollenbeck	PSE&G		X	X	X	3
Jayne Jacobson	SCORE		X	X	X	3
Greg Janz	B.C. One Stop Career Center	X		X	X	3
Lorraine Joewono	B.C. Division of Senior Services	X	X			2
Tedd Kochman	Little Mendelson, P.C.	X				1
Shannon Lazare	M&T Bank	X				1
Dr. Howard Lerner (John Susino)	B.C. Technical Schools & Special Services	X		X	X	3
Jane Linter	B.C. Dept. of Human Services	X		X	X	3
Jackie Lue Raia	NJ Sharing Network Foundation	X	X	X	X	4
Amanda Missey	Bergen Volunteer Medical Initiative		X	X	X	3
Vincent Morelli	AFLAC	X				1
Norah Peck (Sharon Rosario)	NJ Dept. of Education			X	X	2
Dr. Anne Prisco (Michael Szarek)	Felician College		X	X	X	3
Dan Ritson	Wasch & Ritson, LLC	X	X	X	X	4
Treva Spencer-Dupree	SUEZ	X			X	2
Michele Talamo	H.R. Consultant	X	X	X	X	4
Freeholder Steve Tanelli (Freeholder Tracy Zur)	Board of Chosen Freeholders	X	X		X	3
County Executive James Tedesco (Marc Shrieks)	County of Bergen	X	X	X		3
Jim Thebery	B.C. Disabilities Services	X		X	X	3
Paul Thomasset	Morgan Stanley		X	X	X	3
Vince Vicari	Bergen Small Business Development Center	X	X	X	X	4
Kathy Walsh	Arc of Bergen/Passaic	X	X	X	X	4
Dr. Kaye Walter	Bergen Community College	X	X	X	X	4

Lou Weiss	WFM Project & Construction Assoc. LLC.	X				1
Patrick Welton (Joseph Horowitz)	Marriott Residence Inn		X		X	2
Paula Wills	NJDOL State Employment Services	X	X	X	x	4
Standing Guests & Resources (Non-Voting)						
Donna Todd	B.C. One-Stop Career Center	X	X		X	3
Gerald Carrol	B.C. Technical Schools	X		X	X	3
John Fugazzie	Hudson WDB	X	X	X	X	4
Gerri Koch	Felician University	X				1
Brian Maher	Berkeley College	X			X	2
Tammy Molinelli	WDB	X	X	X	X	4
Carol Polack	WDB	X	X	X	X	4
Donna Robertson-Jackson	Fairleigh Dickinson University	X				1
Claire Scarano	TW2	X	X	X	X	4
Victoria Tahhan	WDB	X	X	X	X	4
Jaci Teune	RTWNN	X	X	X		3

Also in attendance:

Meeting Action Items		
No.	Action	Assigned To
1.	Data on In-Kind Services, BCTS/One Stop Operations	T. Molinelli
2.	Job Fair Statistics	D. Todd

- **Meeting Opening.** A. DeGiulio called the meeting to order at 8:45am. The Board and its guests were led in the Pledge of Allegiance. A. DeGiulio recited the Open Public Meeting Act Statement. Introductions took place.
- **Roll Call for Quorum.** Roll Call taken by V. Tahhan – Quorum Present
- **One Stop Procurement.** County Presentation: Robert Schwartz (County Counsel) and Gerald Reiner (POSITION). Tammy Molinelli said new legislations mandates that WDBs enter into a procurement process with the County for the One-Stop Operator.

R. Schwartz: Changes in law require One Stop Operator, which was previously selected, be procured. A WDB committee was formed, and a draft resolution passed at the Executive Committee. We must set roles & responsibilities of One Stop (few required, some volunteer). The County has information on current Operator activities. There must be a competitive process. There is a shared services agreement between WDB & County to do competitive process. The Committee will review the proposals and will present it to the full board. The cost involved is minimal, covering just publication of the notice.

Michelle Talamo will chair the committee. She received 7 responses to an e-mail seeking volunteers. The County will use competitive contracting, using price and other factors to select a qualified bidder. R. Schwartz explained it's not just the lowest bidder; experience is taken into account, as is quality of programs, and experience of staff. The current Operator cannot be given preferential treatment. Three key factors will be: expertise of management, technical skills, and costs. It will be a fair and open process. Federal statutes don't allow for pre-qualification. The committee will read and score the proposals, make a recommendation, and present the decision to the County Executive for approval.

There was a question if the present Operator, Bergen Tech, benefitted over the years. T. Molinelli responded that there were substantial in-kind services. S. Blumenthal asked data supporting this. There was a discussion about the type of control the WDB has over the process, and the affect a change might have on clients T. Molinelli said that since we are heavily regulated we have to conform, but we've done some innovative things in the past. The Board and Committees guide the work of the One Stop.

There was a discussion on what would happen to current staff if a new Operator was chosen. R. Schwartz said technically the WDB employs an Executive Director and some staff. There are transfer opportunities for some staff through contractual issues, and there are possibilities to retain the same staff. Some other possibilities include right

of first refusal. These will be a transition period, because it is not possible to abruptly stop on June 30th and start new on July 1st.

R. Schwartz stressed the need to be open and fair and make sure private companies, if they do bid, have the capabilities. Anyone who is connected to the bidders, current employees, those who receive funds, etc. must be removed from the selection process.

A. DeGiulio said M. Talamo has been working on the process. A resolution was introduced to formally establish the committee, and proceed selecting volunteers. We must ensure they have no conflict, and are narrowing the list down. D. Hollenback made a motion to approve, seconded by P. Goldfarb. Motion passed.

- **Approval of Consent Agenda.** On a motion made by W. Hecht, seconded by J. Jacobs, the following resolutions were approved:

by following roll call vote:

Election Vote Tally:					
A	Lynn Bartlett	A	Dave Hollenbeck	A	Treva Spencer-Dupree
	Maxine Becker (Gilda Escobar)	A	Jayne Jacobson	A	Michele Talamo
A	Steven Blumenthal	A	Greg Janz (Donna Todd*)		Steve Tanelli (Tracy Zur)
	Mark Bocchieri		Lorraine Joewono		James Tedesco (Marc Schrieks)
A	Robert Calocino		Tedd Kochman	A	Jim Thebery
A	George Charne		Shannon Lazare	A	Paul Thomasset
	Joanne Cimiluca	A	Dr. Howard Lerner (John Susino)	A	Vince Vicari
A	Dr. Allan DeGiulio (Figen Tabakci)	A	Jane Linter	A	Kathy Walsh
	Etta Denk	A	Jackie Lue Raia	A	Dr. Kaye Walter (C. Gillespie)
	Martin Devaney	A	Amanda Missey		Lou Weiss
A	Thomas Eastwick		Vincent Morelli		Patrick Welton (Joseph Horowitz)
A	Lori Friedman	A	Norah Peck (Sharon Rosario)	A	Paula Wills
A	Patrice Goldfarb	A	Dr. Anne Prisco (Michael Szarek)		
A	Walter Hecht	A	Dan Ritson		
* Alternate/proxy member; Legend: Aye (A), Nay (N), Abstain (T), Absent (Blank/None)					

- **Guest Presentations.** T. Molinelli invited several guest speakers as related to workforce development.
- **Kathy Werheim** from Bergen's Promised introduced a new on-line guide for Bergen County resources. The site provide a wide range of information about support, resources, and services for families in Bergen County. She requested that everyone submit their services to the site. C. Polack urged everyone to participate because feedback from the WDB committees indicated we needed a user-friendly resource. The WDB will be hosting training sessions at the One-Stop. The website can be found at: <http://www.bergenresourcenet.org/>
- **Paul Thomasset** presented "National Outlook on the Jobs and Economy". We are in the 46th month of economic expansion, but the economy has only grown an of average 2.1% a year. We've added 15 million jobs but not a quick rate. One of the question is how do we get highly trained, highly skilled but unemployed individuals re-engaged? JP Morgan – Guide to Markets, can be downloaded at: <https://am.jpmorgan.com/us/en/asset-management/gim/adv/insights/guide-to-the-markets/viewer>.
- T. Molinelli spoke on behalf of Bob Curran on services for the business community. The One-Stop's Business Resource Center met with a large shipping company that is closing, to re-employ those workers. We held a successful Job Fair. We are working with new companies such as Uncle Giuseppe's, gourmet market, and Whole Foods for a new store. Kevin Tarantino a recruiter from Suez said that of the 60 people hired this year, about 5 came through the One-Stop as an On-the-Job Contract grantee. These are individuals Suez might not have hired otherwise. Suez hired an individual with no experience, as this was his first job out of the service. A One-Stop grant offset some of those training costs. W. Hecht suggested the WDB market that we have a track record of delivering for companies, since Whole Foods is a repeat performance.
- Kathy Tahan spoke about job matching with staff from the BRC. We work hand and hand with state to help employers find the best workers, and help our clients. Individuals are referred to the One Stop. They may have been

with a company for so many years, they don't have a resume. The BRC brings in companies such as Whole Foods, NJ Transit, and Zara, looking for individuals. She described a success story where the One-Stop trained unemployed bankers to become CNC machinists, doing high quality work. Stryker was able to bring back medical devices to the US.

- D. Todd reported on the recent Job Fair at Bergen Community College. Over 1,079 job seekers registered, and 112 employers were present from health care, retail, financial services, advanced manufacturing, and technology. This year there was a waiting list of 30 employers to participate. D, Todd will prepare a report on how many individuals were hired as a result of the Job Fair, and what type of skills employers found were missing from the job seekers.
- **Executive Director Report.** Tammy Molinelli thanked everyone for being here, and recognized the new board members. The WDB was required to submit a Regional Plan (North Jersey Partners). The 50 page regional plan looked at education & transportation. The WDB will hold a best-practices forum, on how to serve welfare, youth. Our local plan is due December 15th and she's working with D. Todd. One Stop certification process is underway. We are calling for a Secretary & a Treasurer in January, with voting in July. T. Molinelli provided feedback on the Board assessment. Two areas were community awareness and communication. The WDB is a large and wide agency, and will seek to do a better job communicating what we do. There is a Board orientation in February. A Marketing Committee is essential to tell our story. D. Todd will work with all committees to make sure all WDB recommendations are implemented at One Stop.
- **One-Stop Director Report.** G. Janz presented the One Stop Operator report, attached hereto.
- **Business Employment Network.** C. Polack spoke about BEN, which includes 30 partners who work with job seekers and employers. The group is creating a proposal for workshops targeted at those 40 years and older.
- **One-Stop Committee Report.** S. Blumenthal reported that we have three flow charts on the One-Stop, Business Resource Center, and Funding. Our One-Stop Committee now has two sub-committees: One focusing on the on Job Seekers, and one on Business Services. He said the One-Stop brings together interests and needs of both groups. The recent Whole Foods recruitment placed 151 people.
- **Conover.** C. Polack presented background on Conover Soft Skills Academy, There was a suggestion about offering it as a fee for service for outside workers. G. Janz would like to turn this over to the One Stop Committee.
- **Treasurer's Report.** G. Charne presented the Treasurer's report, attached hereto.
- **Committee Reports.** All available committee reports, attached hereto.
- **Old Business.** No old business arising from the minutes.
- **New Business.** No new business.
- **Public Comment and Non-Agenda Items.** Next Board meeting scheduled for Tuesday, January 10th, at 8:30am, in Room-TEC-128 at Bergen Community College.
- **Adjournment.** A motion to adjourn the meeting, was made by J.Jacobson, and seconded by P. Goldfarb, unanimously passed. Meeting was adjourned at 10:45am.