

Meeting Minutes: WDB Full Board

April 18, 2017 | 400 Paramus Road, Paramus, NJ 07652 | Bergen Community College TEC-128

Attendance

Member (Alternate)	Organization	Feb 28	Apr 18	Jul 11	Oct 10	Total
Lynn Bartlett	Housing Authority of Bergen County		X			
Maxine Becker (Jorge Delgado)	Bergen One-Stop Career Center, DVRS	X	X			
Steven Blumenthal	MBAF CPAs, LLC	X	X			
Mark Bocchieri	Verizon	X	X			
Robert Calocino	Bergen County Board of Social Services	X	X			
Gerard Carroll	Bergen County Technical Schools	X	X			
Maryann Cavallo	Speech Language Specialist	-	-			
George Charne	Hunter Group	X	X			
Joanne Cimiluca	County of Bergen, Economic Development	X	X			
Dr. Allan DeGiulio (Figen Tabakci)	Greater Bergen Community Action, Inc.	X	X			
Etta Denk	Bank of America	X	NA			
Martin Devaney	Human Resources Executive		X			
Thomas Eastwick	Eastwick College					
Patrice Goldfarb	Employee Benefits Advisors Group	NA	X			
Walter Hecht	WCH7 Consulting	X	X			
David Hollenbeck	PSE&G	X	X			
Jayne Jacobson	SCORE Northeast NJ	X				
Lorraine Joewono	County of Bergen, Senior Services		X			
Shannon Lazare	M&T Bank					
Dr. Howard Lerner (John Susino)	Bergen County Technical Schools & Special Services	X				
Jane Linter	County of Bergen, Human Services	X	NA			
Jackie Lue Raia	ALEXENA Consulting Consultant to Villa Marie Claire Residential Hospice	X	X			
Brian Maher	Berkeley College	X	NA			
Lori Margolin	Goodwill Industries of Greater NY and Northern NJ	X	X			
Amanda Missey	Bergen Volunteer Medical Initiative (BVMI)	X	X			
Norah Peck (Sharon Rosario)	NJ Department of Education, Bergen County					
Dr. Anne Prisco (Michael Szarek)	Felician College	X	X			
Damaris Ramirez	The Healthcare Network	X				
Michael Redmond (Christine Gillespie)	Bergen Community College	X	X			

Dan Ritson	Wasch & Ritson LLC	X	X			
Michele Talamo	Human Resources Consultant	X	X			
Kevin Tarantino	SUEZ	-	-			
James Tedesco (Marc Schrieks)	County of Bergen, County Executive	X	X			
Jim Thebery	County of Bergen, Disabilities Services	X	X			
Vince Vicari (Kathleen Cronin)	Bergen Small Business Development Center (SBDC)		X			
Kathy Walsh	Arc of Bergen & Passaic	X	NA			
Patrick Welton (Joseph Horowitz)	Residence Inn Marriott Saddle River	X	X			
Paula Wills	Bergen One-Stop Career Center, Employment Services	X				
Tracy Zur	County of Bergen, Board of Chosen Freeholders	X	NA			
Advisory Members (Non-Voting)						
Greg Janz	Bergen One-Stop Career Center	X	X			
Tedd Kochman	Littler Mendelson, P.C.	X				
Vincent Morelli	Aflac	X				
Lou Weiss	WFM Project & Construction Assoc., LLC					
Staff & Standing Guests (Non-Voting)						
Tammy Molinelli	Bergen County Workforce Development Board	X	X			
Carol Polack	Bergen County Workforce Development Board	P	X			
Sandy Sroka	Bergen Community College/Literacy Committee Chair	X	X			
Donna Todd	Bergen One-Stop Career Center	X	X			

Legend: (X) Present; (P) Phone; (NA) Notified Absence; (blank) Un-Notified absence; (-) Not Applicable

Additional Guests: John Fugazzie, Zenobia Fields, Maria Heidkamp, Deborah Fredericks

Meeting Action Items

No.	Action	Responsible Party
1	Distribution: M. Heidkamp Presentation	C. Polack
2	Distribution: Z. Fields Presentation and Survey Information	C. Polack
3	Review and submit list of Board Member Renewals to County Executive	T. Molinelli & C. Polack

- ❖ **Meeting Opening.** M. Bocchieri called the meeting to order at 8:40 am. The Board and its guests were led in the Pledge of Allegiance. M. Bocchieri recited the Open Public Meeting Act Statement.
- ❖ **Roll Call for Quorum.** Roll Call taken by C. Polack – Quorum Present. Ballots distributed for Secretary and Treasurer. Introductions took place.
- ❖ **Approval of Consent Agenda.** On a motion made by D. Hollenbeck seconded by P. Goldfarb, the following resolutions were approved:

No.	Res. No.	Subject	Amount/Summary
1.	2017-10	Approval of Minutes: February 28, 2017	Approve the minutes of the previous meeting as distributed.
2.	2017-11	Acceptance of WDB Reports	Accept quarterly reports of the Board (Committees, Councils, Officers, and Staff).
3.	2017-12	Acceptance of BCTS Oversight Resolutions	Acknowledge receipt of BCTS oversight resolutions.
4.	2017-13	Approval of Revised Alternate/Proxy Policy & Form	Approve policy and form to allow voting members to designate an alternate/proxy.
5.	2017-14	Approval of Change Order Contract #17-F-110T	Approve change order Women's Rights Information Center contract
6.	2017-15	Acceptance of Federal & State Funds	Program Year 2015-2016 Rescissions
7.	2017-16	Approval rescind One-Stop Career Center Funds, Greater Bergen Community Action	Approve contract change Greater Bergen Community Action

by following roll call vote:

Y	Lynn Bartlett	Y	David Hollenbeck	Y	Dr. Anne Prisco (Michael Szarek)
Y	Maxine Becker (Gilda Escobar)		Jayne Jacobson		Damaris Ramirez
Y	Steven Blumenthal	Y	Greg Janz (Donna Todd)	Y	Dan Ritson
Y	Mark Bocchieri		Lorraine Joewono	Y	Michele Talamo
Y	Robert Calocino		Tedd Kochman	Y	James Tedesco (Marc Schrieks)
Y	Gerard Carroll		Shannon Lazare	Y	Jim Thebery
Y	George Charne		Dr. Howard Lerner (John Susino)		Paul Thomasset
Y	Joanne Cimiluca		Jane Linter	Y	Vince Vicari (Kathleen Cronin)
Y	Dr. Allan DeGiulio (Figen Tabakci)	Y	Jackie Lue Raia		Kathy Walsh
	Etta Denk		Brian Maher		Dr. Kaye Walter (Christine Gillespie)
Y	Martin Devaney		Lori Margolin		Lou Weiss
	Thomas Eastwick	Y	Amanda Missey	Y	Patrick Welton (Joseph Horowitz)
Y	Patrice Goldfarb		Vincent Morelli		Paula Wills
Y	Walter Hecht		Norah Peck (Sharon Rosario)		Tracy Zur

Legend: (Y) Yea; (N) Nay; (A) Abstain; (BLANK) Not Voting/Absent

- ❖ **Guest Presentation:** New Start Career Network (Maria Heidkamp). This affiliate program of Rutgers University assists the long term unemployed. NJ has a higher rate of long-term unemployed, which includes all levels of education and occupations. Roughly half of the 73,000 individuals are over 45 years old. New Start Career Network

matches job seekers to free, personalized career services. There are four main components: information and advice through web, volunteer career coaches, employer engagement and access and referral to services. Many are highly educated but lack current job search skills, and face stigmas related to age and long-term unemployment. Half of individuals who eventually find a job are offered contracted or temporary employment. The Network is working towards analyzing what made these people successful in finding a job as well as seeing if they changed industries/occupations, Board members discussed services available at the One-Stop for long-term unemployed.

- ❖ **Secretary & Treasurer Election.** Ballots were tallied (recorded votes below). 24 received, 1 rejected due to lack of signature. M. Talamo and G. Charne were elected Secretary and Treasurer, respectively.

Election for Secretary (Michele Talamo) – Term July 1, 2017 to June 30 2019				
X	Lynn Bartlett	X	David Hollenbeck	Dr. Anne Prisco (Michael Szarek)
X	Maxine Becker (Gilda Escobar)		Jayne Jacobson	Damaris Ramirez
X	Steven Blumenthal	X	Greg Janz (Donna Todd)	X Dan Ritson
X	Mark Bocchieri		Lorraine Joewono	X Michele Talamo
X	Robert Calocino		Tedd Kochman	X James Tedesco (Marc Schriecks)
X	Gerard Carroll		Shannon Lazare	X Jim Thebery
X	George Charne		Dr. Howard Lerner (John Susino)	Paul Thomasset
X	Joanne Cimiluca		Jane Linter	X Vince Vicari (Kathleen Cronin)
X	Dr. Allan DeGiulio (Figen Tabakci)	X	Jackie Lue Raia	X Kathy Walsh
	Etta Denk		Brian Maher	X Dr. Kaye Walter (Christine Gillespie)
X	Martin Devaney		Lori Margolin	Lou Weiss
	Thomas Eastwick	X	Amanda Missey	Patrick Welton (Joseph Horowitz)
X	Patrice Goldfarb		Vincent Morelli	Paula Wills
X	Walter Hecht		Norah Peck (Sharon Rosario)	Tracy Zur
Election for Treasurer (George Charne) – Term July 1, 2017 to June 30 2019				
X	Lynn Bartlett	X	David Hollenbeck	Dr. Anne Prisco (Michael Szarek)
X	Maxine Becker (Gilda Escobar)		Jayne Jacobson	Damaris Ramirez
X	Steven Blumenthal	X	Greg Janz (Donna Todd)	X Dan Ritson
X	Mark Bocchieri		Lorraine Joewono	X Michele Talamo
X	Robert Calocino		Tedd Kochman	X James Tedesco (Marc Schriecks)
X	Gerard Carroll		Shannon Lazare	X Jim Thebery
X	George Charne		Dr. Howard Lerner (John Susino)	Paul Thomasset
X	Joanne Cimiluca		Jane Linter	X Vince Vicari (Kathleen Cronin)
X	Dr. Allan DeGiulio (Figen Tabakci)	X	Jackie Lue Raia	X Kathy Walsh
	Etta Denk		Brian Maher	X Dr. Kaye Walter (Christine Gillespie)
X	Martin Devaney		Lori Margolin	Lou Weiss
	Thomas Eastwick	X	Amanda Missey	Patrick Welton (Joseph Horowitz)
X	Patrice Goldfarb		Vincent Morelli	Paula Wills
X	Walter Hecht		Norah Peck (Sharon Rosario)	Tracy Zur

- ❖ **Guest Presentation:** North Jersey Transportation Planning Authority – NJTPA (Zenobia L. Fields). Many of the new jobs are low paid, and transportation is often an issue for those individuals filling them. Z. Fields reviewed Plan 2045, which asks the questions: How are you getting around? What do you expect from the economy? How are we leveraging our capital? The goal is to help develop a transportation system that provides convenient transportation to jobs, shopping, etc., including a look at the roads, public transportation, and bike routes, etc. The Board discussed the issue of public transportation access to smaller companies off the beaten track. Z. Fields said there are some grants for companies through NJ Transit to purchase vans, and provide shuttle service.
- ❖ **One-Stop Director's Report.** G. Janz reported due to a change in SNAP requirements, more people who receive benefits have to participate in a work activity, and the One-Stop continues to handle an increased number of clients. Claire Scarano of Teaneck Women and Train, a contracted provider for WFNJ, retired in March. All clients were reassigned to Women's Rights and Care Plus. We received approval from the State to move money over from TANF to GA/SNAP and increased WR's contract. We received our State's Fiscal Audit from last year and no issues were found, only some minor policy changes. The school district is finalizing its independent audit. Out of School Youth: the 2015/16 contract has to be fully expended by June. New requirement as of July 1st requires OSY to obtain employment in order for us to get credit for them receiving their HSE. We are working with Greater Bergen to facilitate this, and we moved a counselor from TANF to OSY. An additional counselor was also hired for SNAP. We are looking at reassigning some people, to put fresh eyes on the programs. G JOB for TANF recipients, runs for 30 days and we are looking at a 2 week intensive program, The alignment of various program groups at the One-Stop went well. S. Blumenthal commented that the One-Stop Job Seeker and Business Development Committees have been successfully working with G. Janz and D. Todd to address issues and make the programs better.
- ❖ **Finance Report.** G. Charne presented the Finance Report, attached hereto. The One-Stop has met all performance measures with the exception of Youth Literacy, but we expect to meet this by the end of the year.
- ❖ **Committee Reports.** M. Bocchieri stated the Committee reports were submitted as part of the Board packet, and opened the floor to Chairs for further comment. J. Thebery and L. Joewono spoke about the upcoming Care Fair, aimed at providing supportive workshops for caregivers of parents, children or spouses. C. Polack and T. Molinelli reported approximately 18 students will graduate from Project SEARCH's two sites; the establishment of a third site has been postponed. The WDB Disability Committee will recognize several companies for their work with the disabled at the Salute to Champions Breakfast. T. Molinelli recognized K. Tarantino as a formal Board Member, replacing Treva Spencer of Suez. He has taken on a role as Chair of the Business Development Sub-Committee. We are looking for high level HR individuals to participate, to determine what businesses want and need in employees. K. Tarantino reported that the Committee is transitioning into being more proactive than reactive in its approach. We are looking at the candidate pool at the One Stop and will go after companies who have those positions open.
- ❖ **Executive Director's Report.** T. Molinelli reported the Disability Committee is overseeing In School Youth. The RFP went out and several vendors submitted proposals. Readers will make a recommendation on May 3rd. NJP will hold a Best Practices Summit at Montclair University on May 11th. The panel will include businesses, to learn which companies will be hiring and what type of employees they seek, and Educators to get a better idea of how we are

preparing people for the world of work. The afternoon will be dedicated to best practices. Each of the 10 NJP counties will present the things they do best. The Local Regional Plan will be submitted. T. Molinelli plans to look at the 7 key industries in Bergen and take a deep dive in each. The first industry is Health Care, and she recently met with HUMC. Nursing in specialty areas is exploding, as is IT. Doctors are now doing a lot of their work online. There was a discussion about the changing job market and ensuring job seekers have the skills that businesses require. T. Molinelli's role will be to educate the Board on key issues to have a more global perspective over the next six months.

- ❖ **Economic Development.** J. Cimiluca remarked that it is fascinating to look at developing trends in business such as Amazon becoming automated. The County's Economic Development Department would like to get ahead of new developments and organized a Business Resources Taskforce, which includes a number of collaborative partners. The Taskforce, which includes BCC Corporate Training, the Business Resource Center, Small Business Development Center, and the WDB, recently presented at Benjamin Moore. She said big companies find our services invaluable. J. Cimiluca would like to formalize this Taskforce with the goal of having the companies call us. As head of Economic Development, J. Cimiluca's message is "Come. Grow and Stay." She shared with the group a series of meetings ED had with a Canadian CEO who wanted to open a company in Bergen and was very impressed with our services. The challenge in getting companies to here is that the State provides greater incentives for opening facilities in cities and Urban Enterprise Zones. For example, the company would receive \$1 million in coming to Bergen vs. \$13 million to Elizabeth.
- ❖ **Old Business.** M. Talamo commented that Board Members are still waiting to be confirmed. T. Molinelli will review the renewal list and get it to the County Executive by the end of the week.
- ❖ **New Business.** None
- ❖ **Adjournment.** A motion to adjourn the meeting was made by J. Thebery and seconded by M. Becker. Meeting was adjourned at 10:30 am.