

Meeting Minutes: WDB Full Board

February 1, 2018 | 400 Paramus Road, Paramus, NJ 07652 | Bergen Community College TEC-128

Attendance

Member (Alternate)	Organization	Feb 1	May 10	Aug 9	Nov 1	Total
Adina Yacoub	Bergen County Board of Social Services	X				
Allan DeGiulio (Figen Tabakci)	Greater Bergen Community Action, Inc.	X				
Amanda Missey	Bergen Volunteer Medical Initiative (BVMI)	X				
Anne Prisco (Michael Szarek)	Felician College					
Brian Maher	Berkeley College					
Damaris Ramirez	The Healthcare Network					
David Hollenbeck	PSE&G	X				
Etta Denk	Bank of America					
George Charne	SAX LLP	X				
Gerard Carroll	Bergen County Technical Schools	X				
Howard Lerner (John Susino)	Bergen County Technical Schools & Special Services					
Jackie Lue Raia	Fairleigh Dickinson University	X				
James Tedesco (Marc Schriecks)	County of Bergen, County Executive	X				
Jane Linter	County of Bergen, Human Services					
Jayne Jacobson	SCORE Northeast NJ	X				
Jim Thebery	County of Bergen, Disabilities Services	X				
Joanne Cimiluca	County of Bergen, Economic Development					
Joseph Zarro	NJ Department of Education, Bergen County					
Kathy Walsh	Arc of Bergen & Passaic	X				
Kevin Tarantino	SUEZ	X				
Lori Margolin (Lisa Fiore)	Goodwill Industries of Greater NY and Northern NJ	X				
Lorraine Joewono	County of Bergen, Senior Services	X				
Lynn Bartlett	Housing Authority of Bergen County					
Mark Bocchieri	Verizon	X				
Martin Devaney	Human Resources Executive	X				
Maryann Cavallo	Speech Language Specialist	X				
Maxine Becker (Jorge Delgado)	Bergen One-Stop Career Center, DVRS	X				

Michael Redmond (Christine Gillespie)	Bergen Community College	X				
Michele Talamo	Human Resources Consultant	X				
Patrice Goldfarb	Employee Benefits Advisors Group	X				
Patrick Welton (Joseph Horowitz)	Residence Inn Marriott Saddle River	X				
Paula Wills	Bergen One-Stop Career Center, Employment Services	X				
Shannon Lazare	M&T Bank	X				
Thomas Eastwick	Eastwick College	X				
Tracy Zur	County of Bergen, Board of Chosen Freeholders	X				
Vince Vicari (Kathleen Cronin)	Bergen Small Business Development Center (SBDC)	X				
Walter Hecht	WCH7 Consulting	X				
Advisory Members (Non-Voting)						
Dan Ritson	Wasch & Ritson LLC					
Greg Janz	Bergen One-Stop Career Center	X				
Lou Weiss	WFM Project & Construction Assoc., LLC					
Tedd Kochman	Littler Mendelson, P.C.					
Vincent Morelli	Aflac					
Staff & Standing Guests (Non-Voting)						
Carol Polack	Bergen County Workforce Development Board	X				
Donna Todd	Bergen One-Stop Career Center	X				
Sandy Sroka	Bergen Community College/Literacy Committee Chair	X				
Tammy Molinelli	Bergen County Workforce Development Board	X				

Legend: (X) Present; (P) Phone; (NA) Notified Absence; (blank) Un-Notified absence; (-) Not Applicable

Additional Guests: Storm Wyche, Lynda Wolf, Donna Spoto

- **Meeting Opening.** Chairman DeGiulio called the meeting to order at 8:45 AM. Roll call taken by C. Polack. The Pledge of Allegiance was recited and Open Public Meetings Act Statement was read.
- **Presentation of Certificates.** T. Molinelli and A. DeGiulio presented certificates to Kathy Walsh and Jim Thebery for their work as Chairs of the Disabilities Committee, and the remarkable work they've done.
- **Guest Presentation, Ray Vaccari, Construction and Utilities Talent Network and Talent Development Center .** R. Vaccari reviewed the initiative, which is affiliated with NJIT. It includes MechaFORCE, a registered internship manufacturing program; NJIT's Maker's Space which trains students in mechanical and manufacturing engineering; and its Train the Trainers summer program for educators. Each TDC receives up to \$1.2 million from the State of New Jersey to train incumbent, dislocated, and disadvantaged jobseekers, giving them the opportunity to earn an industry-valued credential. It also includes an Apprenticeship program for high school and continuing education students, and targets NJ's small to medium-sized manufacturing firms.
- **Consent Agenda.** On a motion made by T. Eastwick, seconded by P. Goldfarb, and a quorum present, the following resolutions were approved.

No.	Res. No.	Subject	Amount/Summary
1.	2018-01	Approval of Minutes: October 10, 2017	Approve the minutes of the previous meeting as distributed.
2.	2018-02	Acceptance of WDB Reports	Accept quarterly reports of the Board (Committees, Councils, Officers, and Staff).
3.	2018-03	Acceptance of BCTS Reports & Resolutions	Acknowledge receipt of BCTS oversight resolutions.
4.	2018-04	Acceptance of Funds	Accept funding allocations/rescissions pursuant to notices.
5.	2018-05	Ratification of Member Appointments	Ratify the appointment of board members, committee members, and committee chairs

By following roll call vote:

Vote	Voting Member	Alternate/Proxy	Vote	Voting Member	Alternate/Proxy
	Lynn Bartlett			Jane Linter	
Y	Maxine Becker	Rafal Kabat	Y	Jackie Lue Raia	
Y	Steven Blumenthal			Brian Maher	
Y	Mark Bocchieri		Y	Lori Margolin	Lisa Fiore
Y	Gerald Carroll		Y	Amanda Missey	
Y	Maryann Cavallo			Dr. Anne Prisco	Michael Szarek
Y	George Charne			Damaris Ramirez	
	Joanne Cimiluca		Y	Dr. Michael Redmond	Christine Gillespie
Y	Dr. Allan DeGiulio	Figen Tabakci	Y	Michele Talamo	
	Etta Denk		Y	Kevin Tarantino	
Y	Martin Devaney		Y	James Tedesco	Marc Schrieks
Y	Thomas Eastwick		Y	Jim Thebery	

Y	Patrice Goldfarb		Y	Vince Vicari	
Y	Walter Hecht		Y	Kathy Walsh	
Y	David Hollenbeck		Y	Patrick Welton	Joseph Horowitz
Y	Jayne Jacobson		Y	Paula Wills	
Y	Lorraine Joewono		A	Adina Yacoub	
Y	Shannon Lazare			Joseph Zarro	
	Dr. Howard Lerner	John Susino	Y	Tracy Zur	

Legend: (Y) Yea; (A) Abstain; (BLANK) Not Voting/Absent

- Conflict of Interest and Code of Conduct Policy.** C. Polack said the goal was to simplify the existing policy, and combine the Conflict of Interest and Code of Conduct. This one form will be filled out annually. There was discussion about amending the document to clarify disclosure of a conflicts but accepting the document for this year. The policy with amendments was approved by a roll call vote.

Vote	Voting Member	Alternate/Proxy	Vote	Voting Member	Alternate/Proxy
	Lynn Bartlett			Jane Linter	
Y	Maxine Becker	Rafal Kabat	Y	Jackie Lue Raia	
Y	Steven Blumenthal			Brian Maher	
	Mark Bocchieri		Y	Lori Margolin	Lisa Fiore
Y	Gerald Carroll		Y	Amanda Missey	
Y	Maryann Cavallo			Dr. Anne Prisco	Michael Szarek
Y	George Charne			Damaris Ramirez	
	Joanne Cimiluca		Y	Dr. Michael Redmond	Christine Gillespie
Y	Dr. Allan DeGiulio	Figen Tabakci	Y	Michele Talamo	
	Etta Denk		Y	Kevin Tarantino	
Y	Martin Devaney			James Tedesco	Marc Schrieks
Y	Thomas Eastwick		Y	Jim Thebery	
Y	Patrice Goldfarb		Y	Vince Vicari	
Y	Walter Hecht		Y	Kathy Walsh	
Y	David Hollenbeck		Y	Patrick Welton	Joseph Horowitz
Y	Jayne Jacobson		Y	Paula Wills	
Y	Lorraine Joewono		Y	Adina Yacoub	
Y	Shannon Lazare			Joseph Zarro	
	Dr. Howard Lerner	John Susino	Y	Tracy Zur	

- **Treasurer's Report.** G. Charne reported fiscal data as of December 31, 2017. Of the \$7,295,000 budget, 73% has been obligated for funding. The fiscal year budget was reduced \$800,000 with an additional \$100,000 reduced administratively. The County of Bergen and Bergen County Technical Schools have supplemented funding to maintain services to clients. C. Charne reviewed current training: WIA 793 clients; WFNJ 97 clients; WLL 200 clients. This year's budget had carry in of \$1.6 million, which is \$100,000 less than last year. W. Hecht inquired about the average cost per client. G. Janz said this data will be included in the new dashboard, which the NJSETC will have ready in the near future.

- **One Stop Directors Report.** G. Janz reported we recently had a State Audit of One-Stop files, and everything was found to be in accordance with State requirements. The One-Stop is working with the WDB on two RFPs for programs: Out-of School Youth and TANF. Based on input from the Executive Committee, our GA/SNAP population will utilize an online program from Rosetta Stone. G. Janz reported there is a slight decline in number of people coming into the One-Stop, due to the improved economy. The current funds should be able to continue serving clients into the next funding stream.

- **Committee Reports.** A. DeGiulio opened the floor to Chairs.
 - **Marketing Committee.** T. Molinelli reported that J. Ippolito took a position with the New Jersey Secretary of State and resigned as Chair. The Committee will develop a video created in conjunction with BCC for career pathing in the 21st century. C. Polack spoke about the redesigned website, which will be reviewed in the near future with the Marketing Committee in the near future. The goal is to combine the One-Stop and WDB websites, and provide more pertinent information.
 - **Governance Committee.** C. Polack said the Committee finished the COI policy. The next project is to update the Board Handbook for the WDB. Nominations opened for Chair & Vice Chair.
 - **Project SEARCH.** The students are doing well, and a newsletter is being developed.
 - **BEN.** T. Molinelli reported there was a presentation on Mental Health by Michele Hart-Loughlin Program Coordinator, Division of *Mental Health* Services for the County. The NJ Reentry Corp. is expanding its services to Bergen County and will hold an event on Friday.
 - **Disabilities Committee.** M. Becker said the new Chair, Brian Fitzgibbons has over 40 years' experience in the field. Transportation will be the focus this year, which creates a great challenge for individuals in getting to employment. T. Molinelli is gathering thought leaders, which will include North Jersey Transportation Planning Authority, NJ Transit, Uber & Lyft.
 - **One Stop Committee.** S. Blumenthal said the goal is to match job seekers with employers and improve services. The Committee recently met with representatives of Salesforce, representatives from the Business Resource Center and One-Stop staff that work with businesses. The Committee will work with these individuals to develop a timeline to gauge business activity. S. Blumenthal reported there is an issue with Out-of-School Youth, because HSE graduates must now have a job to be counted in performance measures. A Job Seeker questionnaire is in the works.
 - **Business Development.** K. Tarantino said the Committee is working on an alternate, non-traditional jobs symposium which will be held on May 3rd, and are looking to find a venue. Non-traditional jobs are those that don't require a traditional four-year college degree. School districts are not pushing jobs in the utilities fields, plumbing, electrical or immediate entry into the workforce. D. Hollenbeck said these alternate career paths were once "traditional jobs," and many employers cannot find suitable workers. M. Devaney suggestion identifying the employers that offer these jobs and listing open positions.

- **Executive Director's Report.** T. Molinelli said the Transition Team reports came out recently. She met with Triple Five, which will open in 2019. They are asking LWD to come up with a recommendation to populate 16,000 jobs, working in conjunction with FDU and the Talent Network. The WDB will be hosting a millennial event on May 11th at Montclair University, inviting employers to the table, to identify companies that train, and retain young people. T. Molinelli is taking a leadership role with several major hospitals to identify a pipeline of open positions and the type

of skills needed. The WDB will also be hosting a regional forum on out-of-school youth to identify what's working and what is not.

- **Old Business.** None reported.
- **New Businesses.** V. Vicari reported SBDC continues to grow. There is a lot growth in entrepreneurial space with SCORE, and much interest from start-ups. The SBDC focuses on higher growth areas, and its research team now includes graduate and undergraduate students at Ramapo.

D. Hollenbek has an issue with the term "One-Stop" which he described as confusing to the general public. He believes a term such as "Employment Office" would be a better choice. The State refers to the office as a "One-Stop" because it includes other partners, including DVR and Unemployment. We are required by law to say we are part of the America's Job Center. D. Hollenbeck suggested the marketing committee may weigh in on this.

W. Hecht made a motion to adjourn, seconded by T. Eastwick and unanimously approved.